

M2020-11

November 16, 2020

Regular Meeting

Meeting called to order by Mayor Patrick Bates on Monday, November 16, 2020 at 7:10 P.M.

Roll call by Clerk Keirstyn Montgomery. Jimbo Quick-not present, Eudon Bates-not present.

Mayor Patrick Bates asked for any public comments, there were none.

Council discussed ideas for remaining CARES ACT funds. Council approved approximately \$4,800 for public Wi-Fi through Sprout Fiber in the subdivisions of County Roads 1612, 1619, and 1620, \$1,200 for additional COVID-19 supplies for the Berlin Town Hall & Berlin Community Center, and the remaining CARES ACT funds for community COVID-19 supply boxes and sanitizing wipes for Welti, Fairview, & Holly Pond Elementary Schools. Motion to approve by Keith Hardman, second by Donald Gunter. Approved 4-0.

Council discussed plans to build steps and handicapped parking spaces for the Town Hall. Tabled until next meeting.

Mayor Patrick Bates informed Council that the frame for the Farmers Market sign has been put in place at the Farmers Market location.

Council discussed options for Farmers Market building. Tabled until next meeting.

Council approved the increased expense of QuickBooks for the Town Hall in the amount of \$70/month. Motion to approve by Keith Hardman, second by Donald Gunter. Approved 4-0

Council approved the purchase of a Fujitsu Scan Snap in the amount not to exceed \$500.00 for the Town Hall. Motion to approve by Bruce Bentley, second by Donald Gunter. Approved 4-0.

Approval of minutes from November 2, 2020 Special Meeting (Organization Meeting).

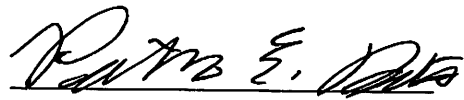
Motion to approve by Donald Gunter, second by Jimbo Quick. Approved 4-0.

Approval of November invoices. Motion to approve by Donald Gunter, second by Bruce Bentley. Approved 4-0.

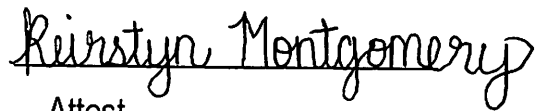
Motion to adjourn by Donald Gunter, second by Keith Hardman. Approved 4-0.

Adjourned at 7:35 PM.

The next meeting of the Berlin Town Council will be December 21, 2020 at the Berlin Community Center.



Mayor



Attest

AGENDA

Town of Berlin Council Meeting

December 21, 2020 – 7:00 PM

Call to Order

Invocation

Pledge

Roll call

Public comments

Approval of minutes of November 16th & 23rd, 2020 meeting

CARES ACT reimbursements and Sprout internet services

Community bags

Drainage box at Berlin Hardware and Farm Supply

Tornado siren repair

Berlin Community Center rent

Wisner Solutions cleaning services

Farmers Market sign & building

Invoices & payroll

Other business

Adjournment

M2020-11B

November 23, 2020

Special Meeting

Meeting called to order by Mayor Patrick Bates on Monday, November 23, 2020 at 7:00 P.M.

Roll call by Clerk Keirstyn Montgomery. All members present.

Mayor Patrick Bates asked for any public comments, there were none.

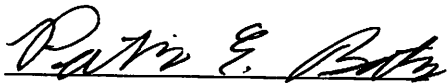
Mayor Patrick Bates presented RESOLUTION NO. 2020 – 014 REBUILD ALABAMA FY2021 GRANT APPLICATION. Motion by Jimbo Quick, second by Bruce Bentley. Approved 6-0.

Approval of November invoices. Motion to approve by Donald Gunter, second by Jimbo Quick Approved 6-0.

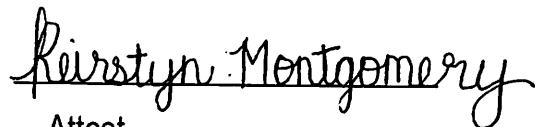
Motion to adjourn by Bruce Bentley, second by Donald Gunter. Approved 6-0.

Adjourned at 7:17 PM.

The next meeting of the Berlin Town Council will be December 21, 2020 at the Berlin Community Center.



Mayor



Attest

Update on WiFi for CR 1612 and CR 1619/1620

Sprout and Cullman Electric Co-op have encountered a combination of legal and technical issues which will prevent us from doing the outdoor public WiFi in these areas, at least in the time available.

They have proposed an alternative. Rather than setting up equipment that the Town would be responsible for operating and maintaining, they are prepared to offer vouchers which we could purchase and distribute to residents which would reduce their monthly rates for service.

If this voucher program should prove to be successful, they are planning to make it widely available as they expand their coverage area. For example, allowing businesses to purchase vouchers for their employees who work from home.

We currently have about \$5,500 remaining in CARES Act funds. I have made some calculations based on a purchase of \$5,400 in vouchers with the goal of assisting with up to 5 months of service. Those figures make the math work out evenly and would aid through the end of the school year.

Option 1

\$30 vouchers which would cover 50% of base service for 36 households

Option 2

\$40 vouchers which would cover 67% of base service for 27 households

Option 3

\$60 vouchers which would cover 100% of base service for 18 households.

Requirements from Sprout

Residence must be within their Phase 1 coverage area using service address from electric bill

Proposed Requirements from Town of Berlin

Residence must be within the Town of Berlin using service address from electric bill

Proof of at least one student at the residence participating in the free and reduced lunch program.

First come, first serve. Clerk would be responsible for evaluating documents and providing vouchers.

Tornado Warning Siren

About two weeks ago, Cullman County EMA reported to us that the local outdoor Tornado Warning Siren at the Berlin Fire Department had failed its most recent test.

It is the policy of EMA that these warning sirens are operated and maintained by the municipality they are in, if there is one. Similar to the ALDOT policy regarding the traffic signal. EMA had intended to formally transfer ownership of the siren to the Town this year but fell behind due to COVID.

Decatur Electronics was asked to inspect the siren. They have determined that it was struck by lightning and that at a minimum the speakers are a total loss. Estimated cost of repair is \$9,000 for those alone, and they believe that additional equipment will be found to require repair as well.

They also provided pricing to replace the unit outright. \$20,000 to replace with a new unit of similar construction. \$14,000 to replace with a rotating siren. As the current siren is 21 years old, replacement is recommended over repair.

Since the siren is still owned by the County, it is covered under their insurance. I have spoke with the Commission and their attorney concerning this. It should be possible for us to file a claim through the County for repair or replacement with a deductible of \$5,000.

EMA intends to formally transfer ownership of the siren to us once this is resolved.

Some options for consideration:

Option 1

Replace the siren at its current location.

Option 2

Replace the siren with a new unit on the Town's property. This would move it to a higher elevation, possibly increasing its range and no residences would be directly under it.

Option 3

Abandon the siren. As it is an outdoor siren, it is not intended to be heard inside a residence and/or wake people up. Most people now have cell phones which deliver targeted Wireless Emergency Alerts based on their location, while the sirens are triggered for storms anywhere in the county, even if they aren't tracking towards Berlin. EMA around the state have begun to retire their systems for similar reasons, and it is the recommendation of Cullman County EMA as well. Chief Laney also suggested this and included that the town might seek a grant to distribute weather alert radios (though these are also triggered county-wide).

ESTIMATE FOR ROAD REPAIR/MAINTENANCE/CONSTRUCTION

District

4

THIS ESTIMATE IS NOT A QUOTE AND IS TO BE USED FOR INFORMATION PURPOSES ONLY. DUE TO FLUCTUATION IN COST OF ROAD BUILDING MATERIALS AMOUNTS CONTAINED WITHIN THIS ESTIMATE CANNOT BE GUARANTEED.

CR 747 Drop Inlet Box Behind Walkers Corner

SCOPE OF WORK: Excavate/Remove/Replace Damaged Pipe Culverts, Form, Tie Rebar and Pour approx. 6x6x5 Drop Inlet Box, Backfill and Finish Grade.	HOURS:	20	
			UNIT
	LENGTH:	125.00	FT
	WIDTH:	40	FT
	DEPTH:		IN
	AREA:	556	SY
	VOLUME:		CF

[illegible]

LABOR TOTAL.	\$	2,404.00
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EQUIPMENT TYPE	# HOURS	RATE	TOTAL AMOUNT
Dump Truck (FEMA No. 8725)	5	\$91.65	\$ 458.25
Hydralic Excavator (FEMA No. 8281)	10	\$36.06	\$ 360.60
Service Truck (FEMA No. 8840)	1	\$40.19	\$ 40.19

EQUIPMENT TOTAL	\$	859.04
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MATERIALS	UNIT COST	TOTAL QUANTITY	UNIT	TOTAL COST
Item No. 301A-012 Crushed Aggregate Base Course, Type B, Plant Mixed	\$ 10.00	10.00	TON	\$ 100.00
Structural Concrete (F _c =3000 PSI)	\$ 110.00	8.00	CY	\$ 880.00
No. Rebar	\$ 1.25	300.00	LBS	\$ 375.00
Steel Grid (Drop Inlet Cover)	\$ 200.00	1.00	EA	\$ 200.00
48" Dia. CMP	\$10.00	53.00	LF	\$ 530.00

MATERIALS TOTAL.	\$	2,085.00
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SUBTOTAL		\$	5,348.04
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GRAND TOTAL		\$	5,348.04
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Quote Date:	Friday, December 11, 2020
First Name:	Town of Berlin
Last Name:	256-736-3138
Phone Number:	clerk@berlin1.nj.org

of Lean-To's
Width of Lean-To's
Length of Lean-To's
Height of Lean-To Sideposts
Pitch of Lean-To's
Close Lean-To Sidewall
Close Lean-To Endwall
Purlins On Lean-To Walls

Financing Available

Length of Extended Roof	
Boxed Eaves/Gables (Yes)	

	DOOR TYPE	# OF DOORS	INSTALLED?	OPENER?
Doors:				

	WINDOW SIZE	# OF WINDOWS	INSTALLED?	SHUTTERS?
Windows:				

	TYPE OF INSULATION	INSULATION AREA
Insulation:		

Gutters:	No
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<table border="1"> <tr> <td>BUILDING PRICE (INSTALLED)</td> <td>\$19,760.00</td> </tr> <tr> <td colspan="2">(Price is good for 30 days after date shown above)</td> </tr> </table>		BUILDING PRICE (INSTALLED)	\$19,760.00	(Price is good for 30 days after date shown above)		10' Spacing on Sidewalls
BUILDING PRICE (INSTALLED)	\$19,760.00					
(Price is good for 30 days after date shown above)						
<table border="1"> <tr> <td>KIT PRICE (NO LABOR)</td> <td>\$15,215.20</td> </tr> </table>		KIT PRICE (NO LABOR)	\$15,215.20			
KIT PRICE (NO LABOR)	\$15,215.20					

AGCOR Steel LLC

540 Industrial Park Road
Cullman, AL 35055
256-734-4481

Quote

Customer Number AGCOR POST FRAME	Order Number QO-0029754	Shipped From MAIN
Customer PO TOWN OF BERLIN	Salesperson TONY LAMB	Ship Via Moffet 45'
		Date 10/19/20

Bill to:
AGCOR POST FRAME

Ship to:

Terms
COD
Ship Date

Product Number	Ordered	Length	Description
PF BUILDING D	1		Building Type: Mono Slope Main Building Height: 14 Width: 30 Length: 100 Roof Color: Charcoal Wall Color: Soffit Color: Trim Color: [TC] Gable Trim: Corner Trim: Door Trim: J Trim: Rat Guard: Wainscot Color: Foundation Type: Post Hole Attached Structures: Post Type/Spacing: 25 Truss Type/Spacing: S10 Overhangs: YES Overhead Doors: [OHDOOR] Walk Doors: Windows: Roof Lathe: 2' Wall Lathe: Insulation: Cupola: Special: 25' BAR JOIST
MONO30CL	11		30' Double Top Mono Slope Truss Cantilever (4 Lag Screws)XXXXXX25' XXXX8X8 POSTS
SNOOT4	11		4' STEEL SNOOT TRUSS 4/12 Pitch (2 Lag Screws)
BAR30	8		30' Double Top & Btm Steel Bar Joist (8 Lag Screws)XXXXXX25' BAR JOIST 8X8 POST
LAGSCREW	62		Lag Screw 3/8" x 3 1/2 (Galv)
BOLTS	20		7/16" X 1" Gr 5 Hex Head Bolts with Nuts
8818T	5		8x8x18 Treated CCA Post
8814T	5		8X8x14 Treated CCA Post
2420P	20		2x4x20 Pine
QC80	30		80 lb bag Quikcrete Concrete
2610T	255		2X6X10 TreatedXXXXXXXTOP PURLINS AND GABLES
AGC	68	32 ft 7	AG Panel 29 (Charcoal)
AGC	68	4 ft 4	AG Panel 29 (Charcoal)
Subtotal for: AGC			75.32 Squares
RIDC106	9		29 Ridge Cap 10'6" (Charcoal)
RIDC122	1		29 Ridge Cap 12'2" (Charcoal)
RCC18	4		29 Rake & Corner 18' (Charcoal)
RCC12	1		29 Rake & Corner 12' (Charcoal)
S15ZMW	5		Screws Wood 1.5" (250 per bag) (Galvanize)
S15CMW	23		Screws Wood 1.5" (250 per bag) (Charcoal)
			Subtotal for Weight: 18,347

Please Check this material list carefully. We agree to furnish the quantities and materials listed above. This does NOT guarantee that the materials listed are adequate to complete a given project!

This Quote is only valid until 12/31/2020

Total Weight: 18,347

0.00 %

Subtotal:	\$17,236.96
Freight:	\$250.00
Other:	\$0.00
Sales Tax:	\$0.00
Total:	\$17,486.96
Amount Paid:	\$0.00

Town of Berlin Business Accounts (As of 12/14/2020)

General Fund	\$130,822.63
State Fuel Tax 1	\$6,952.25
State Fuel Tax 2	\$5,467.40
Rebuild Alabama Fund	\$11,164.03
County Fuel Tax	\$14,468.16
Farmers Market	\$127.57
Capital Funds	\$745.60
Grand Total:	\$169,747.64

Reconciled

December 2020 Regular Meeting Invoices

<u>DESCRIPTION</u>		<u>AMOUNT</u>	
Spectrum	Jan-20	\$64.99	APPROVED 12/21/2020
Cullman Electric Cooperative	SL Only	\$106.00	APPROVED 12/21/2020 PAID ACH 12/16/2020
Cullman Electric Cooperative	Electric	\$149.26	APPROVED 12/21/2020 PAID ACH 12/16/2020
Cullman Electric Cooperative	Cullman Water	\$26.74	APPROVED 12/21/2020 PAID ACH 12/16/2020
Cullman Electric Cooperative	Farmers Market Electric	\$32.00	APPROVED 12/21/2020 PAID ACH 12/16/2020
Cook's Pest Control		\$35.00	APPROVED 06/29/2020 PAID:ACH
Verizon		\$51.54	APPROVED 12/21/2020 PAID: ACH Transaction Id 1179150560
QuickBooks		\$70.00	APPROVED 12/21/2020
Central Paper Company Invoice # 212259	Community Center	\$192.90	CARES ACT REIMBURSEMENT APPROVED 11/16/2020 PAID:11/24/2020
Central Paper Company Invoice # 212260	Fire Department	\$201.90	CARES ACT REIMBURSEMENT APPROVED 11/16/2020 PAID:11/24/2020
Central Paper Company Invoice # 212261	Town Hall	\$148.95	CARES ACT REIMBURSEMENT APPROVED 11/16/2020 PAID:11/24/2020
Office Max Order # 136741385-001	Community Boxes	\$5,985.00	CARES ACT REIMBURSEMENT APPROVED 11/16/2020 PAID:11/24/2020
Office Max Order # 139860382-001	Town Hall	\$170.60	CARES ACT REIMBURSEMENT APPROVED 11/16/2020 PAID:11/24/2020

Office Max Order # 139894171-001	Community Center	\$189.31	CARES ACT REIMBURSEMENT APPROVED 11/16/2020 PAID:11/24/2020
Office Max Order # 139896148-001	Fire Department	\$189.31	CARES ACT REIMBURSEMENT APPROVED 11/16/2020 PAID:11/24/2020
St. John & Associates	Invoice # 12723	\$1,268.40	APPROVED 12/21/2020 PAID: CHECK # 1478
Amazon	Scan Snap	\$399.99	APPROVED 11/16/2020 PAID: ACH 12/14/2020
Office Max Order # 139845727-001	Community Bags	\$86.79	APPROVED 11/16/2020 PAID:11/24/2020
Berlin Hardware & Farm Supply	Farmers Market Sign	\$55.47	APPROVED 12/21/2020 PAID: CHECK # 1479
International Institue of Municipal Clerks	CMC Program	\$165.00	APPROVED 12/21/2020 PAID:12/01/2020
Creative Signs	Farmers Market Sign	\$475.00	APPROVED 11/02/2020 PAID: DEBIT 11/25/2020
Keirstyn Montgomery	Mileage	\$36.80	APPROVED 12/21/2020 PAID: CHECK # 1480
		TOTAL	CARES ACT REIMBURSEMENT TOTAL
		\$10,100.95	\$7,077.97
<u>Keirstyn Montgomery Payroll</u>			
Gross \$1984.50 (110.25hrs. x \$18.00/hr.)		\$1,570.47	APPROVED 12/21/2020 PAID: CHECK # 1481
	Federal withholding	185.27	
	State withholding	76.94	

	F.I.C.A.	123.04	
	F.I.C.A. matching	123.04	
	Medicare withholding	28.78	
	Medicare matching	28.78	
<u>Total payroll with matching Medicare & F.I.C.A. TOTAL PAYROLL:</u>		\$2,136.32	
	<u>GRAND TOTAL:</u>	<u>\$12,237.27</u>	

2021 Budget

Budgeted	YTD	%	October	November	December
\$130,000.00	\$51,035.95	39.26%	\$16,541.46	\$17,555.73	\$16,938.76
\$10,000.00	\$1,834.33	18.34%	\$707.08	\$1,127.25	
\$600.00	\$175.14	29.19%	\$65.36	\$109.78	
\$0.00	\$9.00	0.00%		\$9.00	
\$900.00	\$414.22	46.02%	\$80.84	\$264.41	\$68.97
\$200.00	\$0.00	0.00%			
\$0.00	\$7.47		\$3.14	\$4.33	
\$6,000.00	\$1,891.74	31.53%	\$682.84	\$590.22	\$618.68
\$2,400.00	\$800.83	33.37%	\$278.42	\$247.06	\$275.35
\$1,800.00	\$639.11	35.51%	\$215.60	\$195.87	\$227.64
\$6,000.00	\$3,014.03	50.23%	\$913.42	\$879.33	\$1,221.28
\$4,000.00	\$0.00	0.00%			
\$0.00	\$0.00	0.00%			
\$161,900.00	\$59,821.82	36.95%			

M2020-12

December 21, 2020

Regular Meeting

Meeting called to order by Mayor Patrick Bates on Monday, December 21, 2020 at 7:00 P.M.

Roll call by Clerk Keirstyn Montgomery. All members present.

Mayor Patrick Bates asked for any public comments, there were none.

Council discussed ideas for remaining CARES ACT funds. Council approved \$1,800/per school for additional COVID-19 supplies for Welti, Fairview, & Holly Pond Elementary Schools. Motion to approve by Jimbo Quick, second by Keith Hardman. Approved 6-0.

Mayor Patrick Bates informed Council that the Farmers Market sign has been put in place at the Farmers Market location.

Council discussed options for Farmers Market building. Tabled until next meeting.

Mayor Patrick Bates informed Council that community COVID-19 bags have been delivered to all town citizens with a special thanks to Councilman Keith Hardman for delivering bags.

Council made motion to abandon the towns tornado siren due to recent lightning strike which left the tornado siren in need of \$9,000-\$20,000 in repairs. Motion to approve by Bruce Bentley, second by Donald Gunter. Approved 6-0.

Council made motion to discontinue services with Wisner Solutions for the cleaning of the Town Hall and Community Center. Motion by Jimbo Quick, second by Keith Hardman. Approved 6-0.

Council discussed the rent of Berlin Community Center. Council will rent Berlin Community Center as needed for meetings for the cost of \$75.00/day due to COVID-19.

Mayor Patrick Bates presented quote from Cullman County Road Department for \$5,348 to improve drainage infrastructure in the right-of-way at Hwy 278 and CR 747. Motion to approve by Don Bates, second by Donald Gunter. Mayor Patrick Bates asked for Roll-Call Vote; Mayor Patrick Bates-Yes, Donald Gunter-Yes, Jimbo Quick-Yes, Bruce Bentley-Abstain, Don Bates-Yes, Keith Hardman-Yes. Approved 5-0.

Approval of minutes from November 16, 2020 Regular Meeting & November 23, 2020 Special Meeting. Motion to approve by Donald Gunter, second by Jimbo Quick. Approved 6-0.

Approval of December invoices. Motion to approve by Donald Gunter, second by Bruce Bentley. Approved 6-0.

In other business, Mayor Patrick Bates informed Council that the Town is well above projected revenue for fiscal year 2021.

Mayor Patrick Bates asked council to consider a one-time supplemental for town employees in the amount of \$400.00. Motion to approve by Keith Hardman, second by Donald Gunter. Approved 6-0.

Motion to adjourn by Keith Hardman, second by Donald Gunter. Approved 6-0.

Adjourned at 8:23 PM.

The next meeting of the Berlin Town Council will be January 18, 2021 at the Berlin Community Center at 7PM.

A handwritten signature in black ink, reading "Patrick E. Bates", written over a horizontal line.

Mayor

A handwritten signature in blue ink, reading "Keirstyn Montgomery", written over a horizontal line.

Attest