

M2020-11

November 16, 2020

Regular Meeting

Meeting called to order by Mayor Patrick Bates on Monday, November 16, 2020 at 7:10 P.M.

Roll call by Clerk Keirstyn Montgomery. Jimbo Quick-not present, Eudon Bates-not present.

Mayor Patrick Bates asked for any public comments, there were none.

Council discussed ideas for remaining CARES ACT funds. Council approved approximately \$4,800 for public Wi-Fi through Sprout Fiber in the subdivisions of County Roads 1612, 1619, and 1620, \$1,200 for additional COVID-19 supplies for the Berlin Town Hall & Berlin Community Center, and the remaining CARES ACT funds for community COVID-19 supply boxes and sanitizing wipes for Welti, Fairview, & Holly Pond Elementary Schools. Motion to approve by Keith Hardman, second by Donald Gunter. Approved 4-0.

Council discussed plans to build steps and handicapped parking spaces for the Town Hall. Tabled until next meeting.

Mayor Patrick Bates informed Council that the frame for the Farmers Market sign has been put in place at the Farmers Market location.

Council discussed options for Farmers Market building. Tabled until next meeting.

Council approved the increased expense of QuickBooks for the Town Hall in the amount of \$70/month. Motion to approve by Keith Hardman, second by Donald Gunter. Approved 4-0

Council approved the purchase of a Fujitsu Scan Snap in the amount not to exceed \$500.00 for the Town Hall. Motion to approve by Bruce Bentley, second by Donald Gunter. Approved 4-0.

Approval of minutes from November 2, 2020 Special Meeting (Organization Meeting). Motion to approve by Donald Gunter, second by Jimbo Quick. Approved 4-0.

Approval of November invoices. Motion to approve by Donald Gunter, second by Bruce Bentley. Approved 4-0.

Motion to adjourn by Donald Gunter, second by Keith Hardman. Approved 4-0.

Adjourned at 7:35 PM.

The next meeting of the Berlin Town Council will be December 21, 2020 at the Berlin Community Center.

Dennis E. Butler

Mayor

Keirstyn Montgomery

Attest

AGENDA

Town of Berlin Council Meeting

November 16, 2020 – 7:00 PM

Call to Order

Invocation

Pledge

Roll call

Public comments

Approval of minutes of November 2, 2020 meeting

CARES Act reimbursements and projects

Town hall steps and accessibility

Farmers Market sign & building

Invoices & payroll

Other business

Adjournment

M2020-11A

November 2, 2020

Special Meeting

ORGANIZATION MEETING

Meeting called to order by Mayor Patrick Bates on Monday, November 2, 2020 at 7:11 P.M.

Roll call by Clerk Keirstyn Montgomery. All Council members present.

Mayor Patrick Bates asked for any public comments, there were none.

Mayor Patrick Bates recommended re-appointing Keirstyn Montgomery as Clerk. Motion to re appoint Keirstyn Montgomery as clerk made by Jimbo Quick, second by Bruce Bentley. Approved 6-0. Mayor Patrick Bates asked for Roll-Call Vote: Mayor Bates: Yes, Donald Gunter: Yes, Jimbo Quick: Yes, Bruce Bentley: Yes, Don Bates: Yes, Keith Hardman: Yes

Council Member Don Bates nominated Jimbo Quick for Mayor Pro Tem. Motion to re-elect Jimbo Quick as Mayor Pro Tem made by Don Bates, second by Bruce Bentley. Approved 6-0. Mayor Patrick Bates asked for Roll-Call Vote: Mayor Bates: Yes, Donald Gunter: Yes, Jimbo Quick: Abstain, Bruce Bentley: Yes, Don Bates: Yes, Keith Hardman: Yes

Council will continue to meet on the 3rd Monday of the month for Regular Meetings. Motion by Don Bates, second by Donald Gunter. Approved 6-0.

Mayor Patrick Bates discussed ethics training with council and announced Economic Interest Forms for Council have been completed.

Council discussed ideas for remaining CARES ACT funds. Mayor Patrick Bates asked Council to present ideas for remainder of CARES ACT funding to be discussed at the next council meeting.

Council discussed "Rivers & Streams" grant to build steps and handicapped parking spaces for the Town Hall. Tabled until next meeting.

Mayor Patrick Bates presented 3 quotes for Farmers Market sign design. Quotes from: Creative Signs, Larry's Signs, & All State Signs. Motion to hire Creative Signs in the amount not to exceed \$500 made by Donald Gunter, second by Don Bates. Approved 6-0.

Council discussed options for Farmers Market building. Tabled until next meeting.

Mayor Patrick Bates presented the following resolutions:

RESOLUTION NO. 2020 – 012 - DESIGNATING DEPOSITORIES FOR VARIOUS FUNDS OF THE TOWN OF BERLIN

RESOLUTION NO. 2020 – 013 - ADOPTING MILEAGE RATE FOR REIMBURSEMENT TO EMPLOYEES AND OFFICERS OF THE TOWN OF BERLIN

Motion to pass both resolutions made by Donald Gunter, second by Bruce Bentley.
Approved 6-0.

Approval of minutes from October 19, 2020 Regular Meeting. Motion to approve by Donald Gunter, second by Jimbo Quick. Approved 6-0.

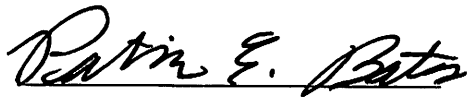
Approval of November invoices. Motion to approve by Bruce Bentley, second by Jimbo Quick. Approved 6-0.

In Other Business, Mayor Patrick Bates informed Council that Steve Clark has dug holes for Farmers Market sign as a donation to the town.

Motion to adjourn by Donald Gunter, second by Jimbo Quick. Approved 6-0.

Adjourned at 7:41 PM.

The next meeting of the Berlin Town Council will be November 16, 2020 at the Berlin Community Center.



Mayor

Attest

Town of Berlin Business Accounts (As of 11/09/2020)

General Fund	\$113,157.25
State Fuel Tax 1	\$6,705.19
State Fuel Tax 2	\$5,271.53
Rebuild Alabama Fund	\$10,284.70
County Fuel Tax	\$13,877.94
Farmers Market	\$127.57
Capital Funds	\$745.60
Grand Total:	\$150,169.78

November 2020 Regular Meeting Invoices

<u>DESCRIPTION</u>		<u>AMOUNT</u>	
Spectrum	December	\$64.99	
Cullman Electric Cooperative	SL ONLY	\$71.92	
Cullman Electric Cooperative	FARMERS MARKET	\$32.00	
Cullman Electric Cooperative	TOWN HALL	\$128.00	
Cook's Pest Control	December	\$35.00	
Verizon	December	\$51.54	
Knight-Free Insurance Agency	Endorsement	\$30.00	CHECK # 1471
QuickBooks		\$35.00	
Central Paper Company	Berlin Fire Dept.	\$325.60	CHECK # 1474
Staples	Toner	\$110.28	
USPS Order # o1477528635	Stamps	\$45.30	Approved 10/19/2020
Office Max Order # 134798330-001	Files	\$27.56	Approved 10/19/2020
Office Max Order # 515213386-001	Folders	\$58.89	Approved 10/19/2020
2020 Annual Municipal Clerks Winter Conference		\$300.00	
Keirstyn Montgomery	Mileage	\$80.43	CHECK # 1473
		TOTAL:	CARES ACT REIMBURSEMENT TOTAL
		\$1,396.51	\$325.60
<u>Keirstyn Montgomery Payroll</u>			
Gross \$2,025.00 (112.5hrs. x \$18.00/hr.)		\$1,601.13	CHECK # 1472
	Federal withholding	190.13	
	State withholding	78.83	
	F.I.C.A.	125.55	
	F.I.C.A. matching	125.55	
	Medicare withholding	29.36	
	Medicare matching	29.36	
<u>TOTAL PAYROLL:</u>		\$2,179.91	
<u>GRAND TOTAL:</u>		<u>\$3,576.42</u>	

CARES ACT REIMBURSEMENT

<u>Description</u>	<u>Amount</u>	<u>\$46,714.86</u>	<u>Reimbursement Date</u>	<u>Percentage Used</u>
Homtex order # 1518265	\$150.00	\$46,564.86	7/22/2020	99.68%
Community Center Rent April	\$500.00	\$46,064.86	7/22/2020	98.61%
Community Center Rent May	\$500.00	\$45,564.86	7/22/2020	97.54%
Community Center Rent June	\$500.00	\$45,064.86	7/22/2020	96.47%
Team One Home improvement	\$75.00	\$44,989.86	7/22/2020	96.31%
Community Center Rent July-December 2020	\$3,000.00	\$41,989.86	8/10/2020	89.89%
Homtex Order # 5100	\$100.00	\$41,889.86	8/10/2020	89.67%
Ubiquiti Order # U174098	\$1,436.00	\$40,453.86	9/8/2020	86.60%
Ubiquiti Order # U209119	\$537.00	\$39,916.86	9/8/2020	85.45%
Amizon Order # 111-9354120-2145038	\$899.96	\$39,016.90	9/8/2020	83.52%
CDW-G Order # 1C2LS6G	\$307.50	\$38,709.40	9/8/2020	82.86%
Ubiquiti Order # U252697	\$798.00	\$37,911.40	9/8/2020	81.15%
Wisner Solutions Invoice # 1334	\$350.00	\$37,561.40	9/8/2020	80.41%
Office Depot Order # 117971725-001	\$49.99	\$37,511.41	9/8/2020	80.30%
Office Depot Order # 117904204-001	\$145.75	\$37,365.66	9/8/2020	79.99%
Central Paper Company Invoice # 200213	\$487.60	\$36,878.06	11/12/2020	78.94%
Veritiv Invoice # 042-89233825	\$637.89	\$36,240.17	11/12/2020	77.58%
Wisner Solutions Invoice # 1349	\$525.00	\$35,715.17	11/12/2020	76.45%
Armana Invoice # 1771	\$7,727.62	\$27,987.55		59.91%
Global Industrial Invoice # 18146885	\$3,553.25	\$24,434.30		
Global industrial Invoice # 18146390	\$4,204.10	\$20,230.20		
Wisner Solutions Invoice # 1372	\$175.00	\$20,055.20		
Wisner Solutions Invoice # 1364	\$175.00	\$19,880.20		
ADECA Invoice # 34072	\$200.00	\$19,680.20		
Office Max Order # 132960385 - Holly Pond	\$1,474.42	\$18,205.78		
Office Max Order # 132964070 - Welti	\$483.95	\$17,721.83		
Office Max Order # 132966169 - Fairview	\$284.45	\$17,437.38		
Wisner Solutions Invoice # 1391	\$875.00	\$16,562.38		
Office Depot Order # 134336484-001	\$65.94	\$16,496.44		
Central Paper Company Invoice # 210441	\$325.60	\$16,170.84		